



MADISON CAMPUS ELEMENTARY & MADISON ACADEMY
2022-23 APPLICATION FOR TUITION ASSISTANCE



Deadline for Returning students: May 2, 2022

There is no guarantee of funds if the application is submitted after the deadline.

Student Name:		Grade Entering:	
Student Name:		Grade Entering:	
Student Name:		Grade Entering:	
Address:		City:	State: Zip:
# of Children in Household:	# Children at MCE/MA:	# Children at Other Schools (<i>list school name</i>):	
Parent/Guardian:		Relationship:	Phone:
Parent/Guardian:		Relationship:	Phone:
Best Email(s) for Communication:			
On a monthly basis, what is the amount you are able to commit to the student account(s)?			

APPLICATION PROCESS AND CHECKLIST:

Use the checklist below to ensure you have completed each important component of the application process.

- Application Form with Family Data (above)
- Statement of Consideration (attached)
- Expectations & Acknowledgements (attached)
- Income Verification – Submit a copy of the current year’s 1040 and W-2 forms for all adults living in the household.
- Schedule and attend a meeting with the Business Manager to discuss and/or create a financial plan.



MADISON CAMPUS ELEMENTARY & MADISON ACADEMY 2022-23 APPLICATION FOR TUITION ASSISTANCE



EXPECTATIONS AND ACKNOWLEDGEMENTS:

By completing and returning the application materials, I/we, the parent(s)/guardian(s), am/are acknowledging that I/we wish to apply for student tuition assistance funds and that I/we understand:

(Initial each)

- _____ 1. ALL the documentation required must be submitted by the deadline in order to be considered for the scholarship. I/we further understand that the limited funds will be awarded to qualifying students to the degree that funds are available and that applications submitted after the deadline have **no guarantee** of consideration or available funding.
- _____ 2. Assistance is based on a sliding scale that does not exceed 50% of tuition.
- _____ 3. **I am responsible for the entire tuition and fees minus any tuition assistance (or high school work-study dollars) that is applied.** The family must pay the full balance of the student account on a monthly basis. The monthly statement will show tuition and fees, as well as scholarships, payroll, and any other credits.
- _____ 4. Tuition Assistance funds CANNOT be distributed unless both the **monthly** family payment has been made (and the high school work-study dollars applied).
- _____ 5. The policy for delinquents account as outlined in the Financial Brochure and Handbook.
- _____ 6. The necessary income verification forms (the current year's 1040 and W-2 forms for all adults living in the household) are required for consideration.
- _____ 7. MCE / MA may make all information provided available to the committee determining the eligibility and understand that the information will be held in the strictest of confidence.
- _____ 8. All requirements of any funds awarded, including the release of school citizenship, attendance, and grade reports to the committee, both prior to and after the awarding of any tuition assistance funds.
- _____ 9. If my student withdraws from school and has a credit balance, the tuition assistance program will be reimbursed for that credit.
- _____ 10. (MCE ONLY) Agree to participate in the Partnering for Eternity Program while receiving tuition assistance.

- _____ 11. (MA ONLY) My student must work on or off campus in order to qualify for the scholarship funding and furnish copies of my employee check stubs (if off campus) as documentation.
- _____ 12. (MA ONLY) My student must not be late, absent, or leave early from work more than three times in a month without proper communication to the supervisor. This includes communication of school events. If attendance becomes an issue, the student will not qualify for a match that month and could lose the scholarship entirely.
- _____ 13. (MA ONLY) My student's account must be current in order for the student to receive an exam permit and take final exams at the end of each semester (December and May).

I have read and agree to the Expectations and Acknowledgements as stated on this application form and certify that all the information supplied in this application is honest and accurate to the best of my knowledge.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

High School Student Signature: _____ Date: _____

High School Student Signature: _____ Date: _____

For office use only:

Date Received: _____

Notes: _____
